

Minutes for February 11, 2021 - FINAL
Library Board Meeting – 2:30 P.M.
Jemez Springs Public Library
By Zoom

Members Present: Hailey Cooper, Mildred Peck, Janet Phillips, Anita Punla and Barbara Stone

Member Absent: Karen Walsh and Emili Zapata

Presiding: Library Board President Barbara Stone

Friends of the Library Presence: Suzanne Swetnam

1. Call to Order: The meeting was called to order at 2:33 p.m.

2. Approval of Minutes

Barbara moved and Hailey seconded to approve the January 14, 2021 minutes.

Action taken: The January 2021 minutes were unanimously approved.

3. Librarian's Report

The written reports provided to Board members are included herein as part of these minutes. Janet spoke on the Library Staff Journal, an on-line tool for staff that consolidates library policies, procedures, statistics and staff notes and thus facilitates end-of-the-year reports. The Board reviewed the Library Board page, and question was raised, with Janet to confirm, whether meeting minutes are required to be posted or simply to be made available upon request. The Board unanimously agreed that the page should list member names without providing private information.

Barbara announced that Karen Walsh has withdrawn from the Board. Although there are enough members for a quorum, there are now two openings. Janet and members will look for potential recruitments with attention to possible individuals from the Jemez Pueblo, Valles Caldera/Forest Service and San Ysidro areas.

Janet announced that, for the convenience of patrons, lockers with combination locks will be installed outside the library to facilitate pick-up of books, audiobooks and DVDs. Staff will monitor the use of the lockers, and, if successful, will look at the needs and possibility of providing lockers at other locations such as Ponderosa and San Ysidro.

Janet will determine if procedural changes are appropriate in response to the current pandemic restrictions. The report of FY21 budget expenditures for the library is not currently available from the Village.

4. Monthly Policy Review

There were no policies for Board review.

5. F.O.L. Report

Suzanne submitted F.O.L. Report dated February 11, 2021, and noted the financial highlights of the report. Suzanne announced that the F.O.L. anticipates two fund-raising zoom presentations for 2021: Dr. Tom Swetnam will speak on the Fire History of the Jemez in April and Debi Peterson will provide a Zen Talk on House Cleaning in November.

6. Comments

The Board thanks Janet and the library staff for their continued outstanding work and their diligence in exploring new technology and services for the community.

7. Next Meeting: The next meeting is scheduled for Thursday, March 11, 2021 at 2:30 p.m. The meeting will be held at the Village Conference Room for those who would like to attend in person, but will also be available via zoom and tele-conference.

8. Adjournment

Barbara moved and Hailey seconded that the meeting be adjourned.

Action taken: The meeting was adjourned at 3:23 p.m.

Respectfully submitted,
Anita Punla, Secretary